

**City of Westwood Hills
City Council Meeting Minutes
June 11, 2018
Meeting #823**

A regular session of the city council was called to order in due form by President of Council, Rosemary Podrebarac, filling in for Mayor Paula Schwach at 7:05 p.m.

Present: Mayor Paula Schwach (via phone), Mary Becker, Rosemary Podrebarac, Karen Shelor Sexton, Ludwig Villasi, John Weedman and Beth O'Bryan. City Treasurer John Martin was also present.

No citizens were in attendance.

City Clerk Beth O'Bryan notified all in attendance that Mayor Schwach is present via phone, but has asked President of Council, Rosemary Podrebarac, to run the meeting because she is there in person.

Podrebarac requested to add new business item #10c- toner cartridge to the agenda. Shelor Sexton asked to add item #11e - Gomes property update. Motion by Shelor Sexton to approve the agenda with these additions. Second by Becker. All aye. Motion approved.

Motion by Shelor Sexton to adopt the Consent Agenda. Second by Weedman. All aye. Motion approved.

Old Business:

Northeast Animal Control Commission (NEACC) – Shelor Sexton reported that she read the Mayor's report and the information from the City of Mission and is prepared to make a motion to authorize the Mayor to enter into a contract with Mission. **Motion by Shelor Sexton, seconded by Becker, to authorize the Mayor to enter into a contract with the City of Mission as outlined in its proposal for provision of animal control services for Westwood Hills. All aye. Motion passed.**

Oak Tree Injections on The Green - Becker reported that Rose Hill walked through The Green and determined that the two pin oak trees have chlorosis and need to be injected. Dennis Patton from the Kansas Extension office agreed with the opinion, and these oak trees should get injections every three to five years. O'Bryan received estimates from two Arborists. Research indicates that the injections should be done in the Spring because if you inject in the summer, the leaves can often dry up and fall off. Patton thought the injections may be able to be delayed until next Spring but recommended checking with the Arborist.

Estimates:

Country Club Tree - \$225.00 for the south tree, and \$185.00 for the north tree, total \$410.00.

KC Arborist - \$215.00 for each tree, total \$430.00.

Ryan Lawn and Tree - waiting on a quote.

Becker moved to encumber up to \$450.00 to inject the trees, with the timing of the injections to be based on the Arborist recommendation. The funds will come out of the projects budget line item. Villasi seconded. All in favor. Motion passed.

New Business:

Funds for minor work on The Green and Islands – Becker reported that she is requesting \$100.00 to extend (increase the height of) the sprinkler heads on the islands in order to reach all the plantings, to pay for fertilization on the 49th St. and Terrace islands, and to mulch the entrances and Flag island. **Shelor Sexton made a motion and Becker seconded to encumber \$100.00 from the special projects budget line item for additional mulch, fertilizer and sprinkler head extensions. All in favor. Motion carried.**

Citation payment receipt books encumbrance – O’Bryan reported that the City of Westwood purchased citation receipt books without authorization from the City of Westwood Hills. The cost for the books is \$190.00. **Shelor Sexton moved and Becker seconded to encumber \$190.00 to pay the invoice for the citation receipt books. The funds will come out of the office supply budget line item. All in favor. Motion passed.**

Toner Cartridge - O’Bryan reported that she purchased a toner cartridge for the printer. The cost was \$32.82. **Shelor Sexton moved and Weedman seconded to encumber \$32.82 to reimburse City Clerk O’Bryan for the toner cartridge, with the funds to be taken from the office supplies budget line item. All aye. Motion carried.**

Informational items – no action to be taken

Budget timeline - City Treasurer John Martin prepared a budget timeline for the City. The budget must be submitted to the county by August 25. The budget hearing must be held a minimum of 10 days prior to submission of the budget to the county, and so our budget hearing must be held prior to August 15. County valuations will come out June 15, and Martin will provide a draft budget prior to July 9th meeting. The draft budget will be discussed at the July 9th council meeting, and the budget hearing date will be set at that time, allowing sufficient time to publish the notice of the budget hearing. The plan is to set the formal

budget hearing prior to the regular August city council meeting on August 13, 2018.

West Plaza Neighborhood Association Music in the Park invitation - All residents of Westwood Hills are invited to this West Plaza Neighborhood event scheduled for Saturday, June 23, 2018.

Community Paper Shredding and Electronics Recycling Program - The Community paper shredding event has been scheduled for Saturday, September 22, 2018.

No Citizens in Attendance

4937 Glendale Road - Shelor Sexton reported that neighbors have made direct contact with Ms. Gomes, and work is being done on the yard. Ms. Gomes may also be considering additional improvements to the property. The annual rental property license inspection of this property is scheduled for late June.

Motion to adjourn by Becker. Meeting adjourned at 7:47 pm.