

**City of Westwood Hills  
City Council Meeting Minutes  
November 12, 2018  
Meeting #828**

A regular session of the city council was called to order in due form by Mayor Paula Schwach at 7:02 p.m.

Present: Mayor Schwach, Mary Becker, Rosemary Podrebarac, Karen Shelor Sexton, Ludwig Villasi, John Weedman and Beth O'Bryan. City Attorney Jim Orr, and City Treasurer John Martin were present.

No citizens were in attendance.

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**Motion by Podrebarac to adopt the Consent Agenda. Second by Shelor Sexton. All aye. Motion approved.**

**Motion by Shelor Sexton to approve the agenda. Second by Podrebarac. All aye. Motion approved.**

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**Old Business:**

**Kansas Gas Service (KGS) Franchise Agreement** - City Attorney Orr said he has not finalized the agreement with KGS. KGS has agreed to extend the franchise until May 31, 2019, with the hope the new agreement will be completed sooner. Ordinance 274 was presented to the council. **Becker moved and Podrebarac seconded to adopt ordinance 274. All aye. Ordinance adopted.**

**NEACC** - Schwach reported that the City has opted out of the current NEACC agreement as of January 1, 2019. Mayor Schwach has reviewed the new agreement, and Podrebarac is currently reviewing. Orr will review when Podrebarac completes her review.

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**New Business:**

**Treasurer's Report and Encumbrances** - Martin consolidated the two Council of Mayor's line items.

The out of balance amount of \$2673.91 on previous reports was a system glitch. Martin has fixed the computer system problem.

Encumbrance review:

Remove \$240.00 encumbrance from Green Lawn.

Remove \$230.59 from the tree removal/plantings line item.

UCS - carryover until 2019.

MARC Census - remove \$75.

Remove tree injection \$150.00.  
Hold Garden Club and Collection Software  
Island Watering - Ritter needs to provide an invoice.

We need to show an encumbrance for \$300.00 for boxwoods plantings by Ritter. (These funds were encumbered at September meeting.)

O'Bryan will follow up with Ritter on the invoice for the boxwood plantings.

**Envelopes** - O'Bryan reported that the City is almost out of envelopes and a few office supplies (post it notes). Moved by Podrebarac and seconded by Shelor Sexton to encumber up to \$150.00 to purchase envelopes and office supplies. All in favor.

**Street Sign Inventory** - Shelor and Villasi will perform the inventory next week and provide results to Mayor Schwach. The information will be presented at the December meeting and in January during the planned discussion of the prioritization of capital improvements for the future.

**Mayor's Holiday Social Attendance and Encumbrance** - Council attendance:  
Nay for Podrebarac, Shelor Sexton and Becker.  
Villasi - maybe

Weedman (2), O'Bryan (2), Schwach (2) yay. **Motion by Shelor Sexton, and Podrebarac seconded to encumber up to \$600.00 for the Mayor's Holiday Social Attendance. Shelor Sexton motioned to encumber \$100.00 to make a donation payable to the Johnson County Christmas Bureau in honor of Tim Maniez. Podrebarac seconded. All in favor. Motion carried.**

**Veterans Day and World Kindness Day Proclamations** - Schwach executed the Veterans Day and World Kindness Day Proclamations. O'Bryan will follow up with the organization for World Kindness Day.

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#### **Informational items – no action to be taken**

There were no items from Citizens in attendance.

**Rosehill Proposal** - Martha Lally did a walk through with Rosehill Nursery. Rosehill provided a plan to replace and add new plantings within the City. The proposal for planting near HiHat is not on City property. 50th & Glendale is outside the watering area on The Green. These items were not originally done by the Foundation but added because the Foundation had an excess of plants. Council will discuss the proposal in January when the Capital Improvement Plan is discussed.

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**Motion to adjourn by Shelor Sexton. Meeting adjourned at 7:47 p.m.**